

Board of Directors Meeting Minutes

Date: June 16 2026

Time: 6:30-8:00

1. Call to Order

The meeting was called to order and members were welcomed.

2. Attendance

Staff Present: Jessica, Quin

Board Members Present: Alexa, Sarah, Katelyn, Cassondra, Natalie, Jennifer, Barbara

Board Members Absent: Amanda, Nicole, Chelsea, Kate

Attending Virtually: Melissa

3. Approval of Agenda

The agenda was reviewed and approved.

Motion to approve the agenda: Natalie

Motion carried.

4. [Approval of Previous Meeting Minutes](#)

Alexa noted that links should be inserted into the reports attached to the previous meeting minutes.

Motion to approve the previous meeting minutes: Alexa

Motion carried.

Committee Reports

5. Finance Committee Report

The Finance Committee provided the following updates:

- No significant financial updates were presented.
- The committee is currently working on the upcoming budget.

- The Canada Revenue Agency (CRA) has approved the club's voluntary disclosure without penalty.
- Melissa requested the following financial documents:
 - 2024–2025 actual financial statements.
 - 2026 year-to-date financial statements.
 - A variance report comparing actuals against the approved budget.

6. Policy and Procedures Committee Report

By-Law Review

The committee discussed a review of the current by-laws to identify operational items that may be revised or removed.

A special meeting has been scheduled for September to continue this review.

Policy Reviews and Updates

The following policies were reviewed or identified for further review:

- [Public Health Policy and Protocol for Infectious Disease](#) and [Vaccination Policy](#).
- [Executive Limitations Policy](#).
- [Facility Usage for YKGC Fundraising Policy](#) VS. [YKGC Fundraising Policies](#)
- Privacy Officer Policy within Policy Book.
- [Anti-Harassment Workplace Policy](#).

The Board discussed removing the COVID-19 vaccination requirements from the Public Health Policy.

Motion: To remove the COVID-19 Vaccination Policy.

Second: Sarah

Vote: All in favour.

Motion carried.

The Board also discussed removing the Facility Usage for YKGC Fundraising Policy.

Motion: To remove the Facility Usage Policy.

Second: Sarah

Vote: All in favour.

Motion carried.

The Executive Limitations Policy requires further review. It was initially suggested that Kate M. review the policy; however, Barbara Bell agreed to undertake the review. This item will remain on hold pending recommendations.

The Privacy Officer Policy requires additional consideration to determine whether it remains necessary. Jennifer will research the requirements and report back to the Board.

The Board identified the need for a formal Member Anti-Harassment Policy. Including combining existing Code of Conduct expectations and establishing a clear chain of communication and reporting process.

7. Staff Reports

The Board received updates from the following staff areas:

- [General Manager](#)

8. Other Business

The Board identified three primary goals for the upcoming year:

1. Finalize administrative processes and priorities.
2. Continue work on the strategic plan, including considerations related to the land lease.
3. Develop a corporate sponsorship and fundraising strategy, including grant opportunities.

9. Action Items

Action items were reviewed and updated.

10. Next Meetings

- **General Board Meeting:** September 15, 2026
- **Special By-Law Meeting:** September 22, 2026

11. Adjournment

The meeting was adjourned at **7:59 p.m.**

Tasks

- ☒ ~~TOR~~
- ☐ BY-LAW by a specific date before 1 week (working doc)
- ☐ Members anti-harassment.
- ☒ ~~Alexa get Sarah the contact information~~
- ☐ Punch pass promo for the summer
- ☐ Look at the Yellowknife Tourist Guide
- ☒ ~~Punch Pass Ad~~
- ☐ Talk to Kyle about adding drop in pass
- ☐ Reach out to NHSSA about inclusive drop ins.
- ☒ ~~Look at offering optional days for camps.~~
- ☒ ~~Send out the By-Laws to the board~~
- ☐ Board members to review them by the next board meeting in May.